

Awiti Ishaq Seka
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An enthusiastic individual with a genuine interest to produce outstanding and fulfilling outcomes in duties assigned including relevant responsibilities. Committed to work in global platform with excellence, integration and with an ambition to become a professional in my career.

Personal Details

Marital Status: Single
Linguistic Ability: English ,Swahili & Luhya
Nationality: Kenyan

Education and Professional Qualification

Bachelor of Science in Economics and Mathematics, Kabarak University; 2014-2017
Kenya Certificate of Secondary Education, Musingu High School; 2010-2013
Grade Obtained C+

Professional Profile

- Strong team player, and excellent communicator, with a record of success in cultivating and managing lasting relationships with a diverse clientele, and a strong understanding of strategic communications planning, communication design principles, and creative process.
- Computer-literate performer with extensive MS Office software proficiency; excellent knowledge of HTML, SPSS, and SAS; fluent in English and Swahili.
- Competent researcher having acquired these skills during my undergraduate project. Since then I have ventured into professional freelance social research, which has positively advanced my social research skills.

Professional Experience

Internship, Ministry of Devolution and Planning; May 2016 – August 2016

Hired to prepare proposals for different counties depending on what was lacking on that particular county.

Performance milestones:

- Prepared a funding proposal to capacity build health personnel and equipment in Emuhaya constituency, Vihiga County. The report concluded that there was a dire need of improving the health standards of that particular county by improving equipment, adding more personnel and even educating the entire region on importance of good health.

- Data entry and analysis using SPSS and Microsoft excel. As a member of a team, I was involved in research on various aspects of the economic indicators like the government debt, inflation, fiscal deficit, government expenditure, gross domestic product among others and did an analysis on its trends both in the past and in future. As per the findings, each economic indicator affects the other in a way making them dependent to each other.
- Other responsibilities included being tasked by various economists and also heads from different departments with other responsibilities for instance data entry.

Community Service, Kenya National Library Service- Kisumu

Brought on board to aid in the department of finance and book section.

Performance milestones:

- Online charging and discharging of library materials including books, magazine and newspapers at the circulation desk.
- Management of the periodicals collection, arranging them in their required dates and customer preference.
- Customer care as per pending requests and also public relations activities like orientation of new customers and advising them further on the usefulness of the library.
- Reference and referral services to library clients particularly the new and the children who would require assistance.

Participated in 2016 NSE YOUTH INVESTMENT CHALLENGE (NSE).

It is a Kenyan challenge with an online simulation of live trading at the Nairobi Securities Exchange. I participated for three months from June 2016 to August 2016. Here, one is tasked with investing virtual money in buying and selling of shares from different companies.

Performance milestones:

- Routine buying of rising share and selling of low value shares.
- Involved in a chat that was based on topics initiated by the Nairobi Stock Exchange group on the discussion forum participation.

Objectives gained:

- Gained knowledge in investment and securities and also acquired a saving culture.
- Enhancement of financial management and entrepreneurial skills
- Gained education on the prudent ways of investing, decision making and risk management.

HOBBIES

- Playing lawn tennis
- Reading inspirational literature.
- Voluntary work to the community
- Socializing

REFEREES

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