



# MAYELLA MAULI YOLANDA SIAGIAN

Public Health

## PROFILE

A Public Health students in Universitas Negeri Malang, focusing on Health Administration and Policy. I'm able to work independently and also within a team

## EDUCATION

### Naturan Sciences | SMAN 3 Kota Tangerang

2015 - 2018

Activities: OSIS

### Public Health | Universitas Negeri Malang

2018 - Present

GPA: 3,63

## WORK EXPERIENCE

### Contributing Writer | Linisehat

2020

Write minimal 2 articles per week about health, food, nutrition and lifestyle with evidence-based content in fun, youth and fresh way

### Content Writer Intern | PT. Inovasi Medika Husada

Aug 2020 - Nov 2020

Write articles 5 per a week for community nurse and user about mom and children

### Health Administration & Logistic Management | EMC Alam Sutera

Oct 2021 - Feb 2022

Responsible for the analysis, documentation, and reporting drugs and medical devices stock and recap any data from logistic

## ORGANIZATION

### Director of Secretary | Indonesian Future Leaders (IFL)

May 2020 - May 2021

- Create standard operating procedures
- Manage executive calendars, strategically coordinating meetings, appointments and making report every quarter
- Composed professional emails/proposal for program and projects

### Head of Communication and Information Department | BEM FIK UM

Jan 2021 - Dec 2021




- Responsible for managing and directing public relation and multimedia productions
- Set up and coordinated monthly board meetings and collaborated with team to organize company events.

### Deputy Head of Communication and Information Department | HIMATA-Malang

Sep 2021 - Sep 2022

- Manage and controlling social media and implement production aspects that streamlined departmental performance.

## CONTACT

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## SKILLS

### Administrative



### Writing



### Public relations



### Content marketing



### Social media



### Presentation



### Time management



### Editing



## LANGUAGES

### English



### Indonesian

