




JENEA HAVENER

WRITER / TEACHER / EDITOR

CONTACT ME HERE

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SKILLS SUMMARY


- Teaching
- Writing
- Editing
- Organization
- Research
- Time Management
- Attention to Detail
- Quick and Proactive Learner
- Self-starter
- Excellent Interpersonal Skills
- Mac Experience

NOTABLE ACHIEVEMENTS

 Published in Narrative Magazine, June 2022

 Awarded Fellowship from Writing By Writers for Fall 2022 Tomales Bay Workshop

 Accepted to Northern California Writers Retreat, 2019

 One of five writers accepted into 2020 cohort of Artist INC KC

PERSONAL PROFILE

Experienced writer with a degree in English-creative writing and history from the University of Kansas, skilled in writing, teaching, scriptwriting, copywriting, copyediting, content editing, proofreading, blogging, public relations and project management.

EXPERIENCE

Creative Writing Teacher, Teens, Lawrence Arts Center
Lawrence, KS / Summer 2021 - present

Freelance Writer/Editor

Lawrence, KS / 2006 - present

- Script for Douglas County's video for the Robert Wood Johnson Foundation on the history of Lawrence.
- Content Editing, Website Design, Blog Writing, Project Management and Public Relations for a book series, the first book of which was published in 2019.
- Wrote TedX talk for Earthwork Artist, Stan Herd,
- Content edited and proofread *Remembering Emmett Till* by Professor Dave Tell, published by University of Chicago Press in 2019.
- Co-wrote on the award-winning short film *And What Remains.* (<https://vimeo.com/6398710>)
- Copywriting, Content Editing, Copyediting and Proofreading at Resonate Pictures for over ten years.

Literacy Program Coordinator, Bresee Foundation

Los Angeles, CA - 2002-2005, Full-Time

Ran the HOSTS literacy program. Tested students; planned student lessons; recruited, trained and managed volunteer mentors; mentored middle and high school students; managed progress reports for students and reported results to both Bresee and funding sources.

6th Grade Language Arts and Math Teacher

Baldwin Middle School, Alhambra, CA - 1999-2000

Taught 6th grade math and language arts before moving to a new area of Los Angeles, where I continued to substitute teach and teach ESL.

EDUCATION

University of Kansas

English-Creative Writing and History Double Major, 1998