

Benedetto Regalbuto

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Professional Profile and Key Skills

Highly adaptable writer, editor, and proofreader with office and remote work experience. Proactive, resourceful, flexible, and always willing to learn. Works well with teammates, clients, and management. Believes in the power and potential of storytelling in all forms.

Creative and Professional Writing | Editing (MLA, AP, in-house styles, etc.) | Email and Blog Copywriting | Proofreading | Microsoft Suite | Adobe Reader | Google Workspace | CMS | Paint.NET | Basic HTML | Collaboration Tools (Slack, Smartsheet, Zoom, etc.) | SEO Optimization | Adaptability | Research

Professional Experience

Freelance Proofreader
Proofed

May 2021–Present
Fully Remote Work

- Academic, business, creative, ESL, and professional (resumes, cover letters) document proofreading
- Fluent in US and British English, as well as many style guides

Freelance Copywriter
Copycat Copywriters

October 2021–February 2023
Fully Remote Work

- Wrote copy for a variety of brands using both Copycat and in-house guidelines
- Proficient in email and blog copywriting

Freelance Features Writer
Fandom, Looper, and Collider

February 2018–September 2021
Fully Remote Work

- Wrote a wide variety of articles on movies, TV, comics, video games, and other pop culture topics

Editorial Intern/Book Reviewer
The Book Report Network | New York, NY

November 2017–April 2019
50% Remote Work

- Wrote and edited interviews, informational posts, and various other features using company CMS
- Published book reviews which featured prominently on site

Freelance Copy Editor
Mediaplanet | New York, NY

August 2018–October 2018
Office Work

- Copy edited and proofread mastheads, articles, and various other documents for Mediaplanet and its clientele
- Created traffic and teaser headlines for Facebook posts

Education and Certifications

Bachelor of Arts in English, *Fordham University*

August 2014–February 2018

- Concentration in Creative Writing
- *Summa cum laude* (GPA 3.822)

Learn HTML, *Codecademy*

November 2022

318R, *My Story Doctor*

January–June 2022

- Learned what goes into structuring a novel, how the publishing industry works, and the business of writing
- Studied under authors David Farland, Rafael Hohmann, Kary English, and Martin L. Shoemaker

Becoming a Proofreader, *Proofreading Academy*

March 2021