

Benedetto Regalbuto

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Professional Profile and Key Skills

Highly adaptable writer, editor, and proofreader with office and remote work experience. Proactive, resourceful, flexible, and always willing to learn. Works well with teammates, clients, and management. Believes in the power and potential of storytelling in all forms.

Creative and Professional Writing | Editing (MLA, AP, in-house styles, etc.) | Email and Blog Copywriting | Proofreading | Microsoft Office | Adobe Acrobat | Google Suite | CMS | Sierra ILS | Basic HTML | Paint.NET | Collaboration Tools (Slack, Smartsheet, Zoom, etc.) | SEO Optimization | Adaptability | Research

Professional Experience

Freelance Writer February 2018–Present
Various Fully Remote Work

- Writes a wide variety of articles for an equally wide variety of publications (e.g., Collider, Medium)
- Fulfilled contract work of all kinds to clients' satisfaction on Fiverr

Copywriter October 2021–February 2023
Copycat Copywriters Fully Remote Work

- Wrote email and blog copy for a variety of brands using both Copycat and in-house guidelines

Editor and Proofreader August 2018–February 2023
Mediaplanet / New York, NY and Proofed 50% Remote Work

- *Mediaplanet*: Copy edited mastheads, articles, and various other documents for company and clientele
- *Proofed*: Academic, business, creative, ESL, and professional document proofreading

Editorial Intern/Book Reviewer November 2017–April 2019
The Book Report Network / New York, NY 50% Remote Work

- Wrote and edited interviews, informational posts, and various other features using company CMS
- Published book reviews which featured prominently on site

Page/Library Technical Assistant II March 2016–October 2019
The New York Public Library for the Performing Arts / New York, NY Office Work

- Serviced library patrons, answering queries and safely handling monetary transactions at the front desk
- Retrieved requested materials and kept library shelves organized

Education and Certifications

Bachelor of Arts in English, Fordham University August 2014–February 2018

- Concentration in Creative Writing
- *Summa cum laude* (GPA 3.822)

Learn HTML, Codecademy November 2022

318R, My Story Doctor January–June 2022

- Learned what goes into structuring a novel, how the publishing industry works, and the business of writing
- Studied under authors David Farland, Rafael Hohmann, Kary English, and Martin L. Shoemaker

Becoming a Proofreader, Proofreading Academy March 2021