

Gina Susannah Agnew

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Education

- 2019- 2020** **University College London (UCL)**
MA (Taught) Caribbean and Latin American Studies
- 2014-2018** **University of Manchester**
BA (Hons) French and Spanish: 2:1
- 2007-2014** **Wanstead High School**
A Level: English (B) French (B) Psychology (B)
GCSE: 11 Grades A*-B (including English A* Spanish A* French A)
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Relevant Work Experience

- Oct 2018-
Mar 2019** **Words in Translation | London**
Translation Project Manager
- Designed and launched networking website for the office
 - Monitored and improved SEO ratings through Google Analytics
 - Wrote witty blog posts about language and translation
 - Social media management, doubled number of followers in a month
 - Transcriptions for radio advertisements for Honda, Esso
 - Transcreation and translation (FR>EN) for Suzuki, NUXE, Brother
 - Collating data, gathering client feedback on services
- July 2018** **ROOSTER Global News Network | Havana and Trinidad, Cuba**
Travel and Photojournalism Intern
- Carried out interviews and research in multiple languages
 - Produced travel articles and photography on modern Cuban culture
 - Edited colleagues' articles before submission
 - Received highest esteemed certificate: *Summa Cum Laude*
- Sept 2016-
Dec 2016** **France Langue | Bordeaux, France**
Administrative Intern
- Demonstrated a keen eye for detail in redesigning the company manual
 - Registered dozens of students over the phone in English, French, Spanish
 - Demonstrated hospitality skills in greeting new students to the school
 - Boosted social media presence and marketing ideas in weekly meetings

Other Work Experience

- March - July 2017** **Colonias de Inmersión al Idioma | Argentina**
Culture and Language Facilitator
- Engaged and entertained students teaching about UK culture
 - Travelled to various schools in Santa Fe to endorse the organisation
- Sept 2012 - Aug 2014** **Peter Hucker's Soccer School | London**
Administrator and Receptionist
- Trusted with managing club finances and greeting the players each week
 - Improved punctuality and time management working Saturdays 9am-2pm
- June 2012 - Aug 2013** **Corney and Barrow Wine Bars | London**
Waitress
- Responsible for serving customers according to formal staff criteria
 - Aided communication between managers and staff in French and Spanish
- July 2010** **Environmental Health News (EHN) | London**
Work Experience
- Became familiar with editing and publishing a weekly magazine
 - Developed writing skills adhering to particular writer guidelines
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Positions of Responsibility and Achievements

- 2019** **Events Organiser at GuyanaSPEAKS | London**
Ongoing role. Responsible for contacting panel guests and opening debate around topics relating to Guyana and the Guyanese diaspora in London.
- 2016** **Peer Assisted Grammar EBL Sessions (PAGeS)**
- Developed confidence and people skills leading classes for first year students
 - Promoted the PAGeS scheme to students, encouraging them to participate
- 2010** **Journalism Course | Middlesex University**
'Basic Introduction to Journalism'
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Additional Skills and Activities

- Portfolio** Articles published on various platforms, Culture Trip, Ventana Latina etc.
- Tutoring** Freelance tutoring of French and Spanish since 2016
- IT** Proficient in Microsoft Office, Prezi, Google Analytics, Wordpress and Wix
- Creative Writing** I write and perform poetry and fiction in English, Spanish and French
Portfolio and poetry available to read on my [website](#)
- Fitness** Weekly aerobics, yoga, capoeira and Zumba classes
Frequent player of badminton and netball